

**ERASMUS+ Project: New study program in space systems and communications engineering
(SPACECOM)****MINUTES OF ON-LINE PREVENTIVE MONITORING MEETING OF ERASMUS+ PROJECT
“SPACECOM”**

Tashkent, May 7, 2020

15:00~16:40

Agenda:

- Welcoming
- Objectives of the Preventive Monitoring
- Plans and current state of project implementation in the partner organizations
- Discussions. Conclusions and preliminary recommendations of the monitoring

Participants:*Representatives of the NEO UZ:*

Aziza Abdurakhmanova (Coordinator),
Kudratkhon Bakhadirov (Expert),

SPACECOM coordinators:

Khabibullo Nosirov (Moderator, Tashkent University of Information Technologies),

EU University Project Management Board (P2):

Dmitriy Ostroverkhov (Technische Universität Berlin)

SPACECOM project partners:

Ahmadjon Yusupov (Tashkent University of Information Technologies)
Abdumanap Nasirov (National University of Uzbekistan)
Abdulaziz Azamatov, Javlonbek Abdujalilov (Turin Polytechnic University in Tashkent)
Nuriddin Abdujabbarov, Shukurova Sabohat, Matyakubova Parakhat (Tashkent State Technical University)
Bekzod Tuychiev (Karshi University of Information Technologies)
Eleanora Semakova, Javlanbek Raimbaev (Astronomical Institute of the Uzbekistan Academy of Sciences)
Feruza Zakirova (Retraining In-Service Center of Academic Staff)

Welcoming introduction of national partners have been made by Moderator Khabibullo Nosirov from Tashkent University of Information Technologies (P1). Main objectives of preventive monitoring outlined by NEO UZ Representatives (Aziza Abdurakhmanova, Kudratkhon Bakhadirov).

Presentation of National Partners about their role, their key activities and responsibilities in the project have been made following the agenda. Presentation covers the project implementation issues, risks and updates. The detailed discussion of the project implementation took place as well; key activities and further plans were clarified, such as:

- Internal plan development of activities to meet the project's objectives;
- Plan for implementation of new curricula development in partner universities;
- Dissemination plans for sustainability and dissemination activities of information about the project; etc.

Questions and answers

The existing curricula of relevant disciplines at national universities were reviewed. Risks arising around obligations about an organization of new Master and Bachelor Program by the partner university (P10) are noted. These issues are explained with updates on priorities due to time difference. Conditions between Application submission time and current time have been changed. Possible solutions and recommendations on organization of new programs are suggested by NEO UZ Coordinator and Moderator from Project Coordinator (TUIT).

Resolution:

It is agreed to:

1. Each partner university has to create an information page in 2 or 3 languages (UZ, EN, RU) in the own local web site with a link to www.spacecom.uz.
2. Consortium participants (P8, P9, P10, P11, P12, P13 and P14) have to send a signed partnership agreement to the Coordinator (TUIT) until **15th May, 2020**.
3. Each partner university has to develop its own internal plan of activities to meet the project's objectives (based on the project's work plan). Consortium participants (P8, P9, P10, P11, P12, P13 and P14) have to send a signed copy of internal plans to the Coordinator (TUIT) until **12th May, 2020**.
4. Consortium participants (P8, P9, P10, P11, P12, P13 and P14) have to prepare the Periodic Report on implementation of the project within the first 6 months and prepare short presentation based on this report in English up to 15th May, 2020. Report and Presentations (the recommended presentation template you can find in the online folder) have to be submitted into the to the Google Drive of the Project (<https://drive.google.com/drive/folders/1v1pAnIeUjHk-TA0DeZuQdBOXbcfsOlXL>) to the indicated folder (deadline **15th May, 2020**).
5. All documents will post on the Website of the SPACECOM project (www.spacecom.uz) by Project coordinator (TUIT).
6. The recommendations of the initial monitoring from NEO UZ will be announced in the next meeting planned to be hold on **16 May, 2020** after submission of initial signed documentations of partner organizations.

Project Manager (P1): Dr. Khabibullo Nosirov

Project Coordinator
from partner University (P10): Dr. Abdulaziz Azamatov